

SCHOOL RULES

The school rules are intended to establish a disciplined and purposeful environment to facilitate effective teaching and learning. Ignorance of school rules is not an acceptable excuse.

A. General Principles

- Learners are always expected to behave courteously and considerately towards one another, the RCL, all staff members and visitors.
- School rules regarding appearance and behaviour apply both during and outside school hours, on and off school premises.
- Learners may not say or do anything that will discredit themselves or the school.
- No learner may behave in a manner that disrupts the learning of others or causes another learner physical or emotional harm.
- The school will contact parents/guardians when a learner's behaviour becomes a concern and will work constructively to resolve the problem.
- The School Disciplinary Committee may hold hearings for serious offences.

B. Uniform & General Appearance

- No additions to the uniform that are not in accordance with regulations will be allowed.
- No earrings, jewellery, accessories, coloured contact lenses or tattoos are allowed.
- No colouring of hair or exotic hairstyles is allowed.
- Fingernails must be kept trimmed short and clean. No artificial nails or coloured nail polish permitted.
- Chewing gum is not permitted under any circumstances.
- No banned or mind-altering substances are permitted on school premises or in the possession of learners.
- No learner may carry medication on their person during the school day.
- Religious or cultural deviations from the uniform policy require written application to and approval from the Principal and SGB.

C. Valuable & Personal Belongings

- The school will not be held responsible for theft of or damage to personal belongings on school premises.
- Learners should avoid bringing cell phones, large sums of money, name-branded items or valuables to school.

- Computer games, iPods or similar electronic devices may not be brought to school. If found in use during the school day, they will be held at the office until the end of the term.

D. General Rules

- Loitering or playing in corridors, stairwells and toilets is forbidden.
- All litter must be placed in refuse bins or waste paper baskets.
- Wilful damage, vandalism or theft of school property or the property of others is prohibited.
- Any act of cheating in classwork, homework, tests or examinations is prohibited. Copying or borrowing another learner's work is also prohibited.
- Disruptive, unruly, rude or offensive behaviour will not be tolerated.
- Timely submission of work is the responsibility of each learner.
- Learners absent during formal assessments who fail to produce a medical certificate will receive a mark of 0 for that task.
- Learners will respect the beliefs, culture, dignity and rights of other learners.
- Derogatory, discriminatory or racist language is prohibited.
- Fighting, threatening or any form of physical contact between learners is prohibited.
- No learner may go through another learner's bag without the owner being present.

E. Rules Governing Public Places

- No dangerous objects or illegal drugs may be brought onto or used on school property.
- The carrying or smoking of cigarettes is prohibited.
- Alcohol is not permitted on school premises or during school activities.
- The carrying or consumption of illegal chemical substances or drugs is prohibited.
- No public displays of physical attraction (holding hands, kissing, hugging) are permitted.

F. Out-of-Bounds Areas

Learners must keep clear of the following areas:

- School motor vehicles garage
- Jungle gym (seniors) and swimming pool area – unless with an educator
- Playing fields, tennis courts, swimming pool and swimming pool toilets – unless attending official sports practices/matches under educator supervision
- Electrical mains, distribution boxes, fire extinguishers and hoses
- Parking lots

- Hall or classroom without an educator present
- Workshop next to the jungle gym area and the security hut

During class changeovers, learners walk silently in single file to the next class. Toilets may not be used during changeovers.

G. School Enrichment & Extra-Murals

- All learners are expected to participate in at least one sport and/or cultural activity each term.
- Once committed to an activity, learners are bound to meet all related rules and obligations for the full season.
- Attendance at all practices is compulsory. Missing a practice without a valid written excuse may result in suspension from fixtures.
- Correct kit and uniform must be worn to all practices, matches and inter-school fixtures.
- An attitude of respect, good sportsmanship and teamwork is expected at all times. Disrespect towards umpires or coaches will not be tolerated.
- All kitbags and sports kit must be clearly labelled.
- Signed permission slips and/or indemnity forms must be returned before participation is permitted.

H. Conduct

- Learners are expected to greet all members of staff, adults and visitors.
- Learners are to clear the way when adults are walking along corridors.
- Good manners are to be displayed at all times.
- An attitude of respect, tolerance and acceptance is to be displayed to all people at all times.